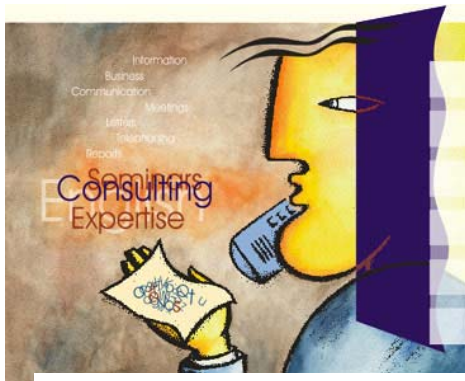




BUSINESS COMMUNICATION



... create a better communication

In an intercultural environment, every-day company communication such as personal contacts, telephoning, meetings, presentations as well as business letters, emails and memos is full of hidden traps. The resulting misunderstandings can affect your business success.

The three-day Business Communication Seminar trains the basics of spoken and written communication and supports you in the challenges of an increasingly globalised world. The goal is to increase your self-confidence and optimise the skills needed for a successful interchange of ideas in international situations.

- ✓ First Contact
- ✓ Small-Talk
- ✓ Telephone Skills
- ✓ Meetings
- ✓ Presentations
- ✓ Written Communication
- ✓ Functional Grammar

Company Training
Trainer: Joan von Ehren

Duration: 3 days
Location: Wildland
Max: 6 - 8 participants
Date: on arrangement

Group price: € 4.500 (+ Mwst)
plus catering + accommodation



Born in England, Joan von Ehren emigrated to Hamburg, Germany in 1966 when she started to develop new methods for teaching English to adults. Since 1988, Joan has been actively involved as trainer and coach in the specialist areas: Financial Services, Business Management, Human Resources, Sales and Marketing. Joan's clients include Members of Management Boards and Senior Executives of reputable international enterprises, such as Commerzbank AG, Equens SE, T-Mobile International GmbH, Jungheinrich AG, Otto Hamburg, i.a.

Joan von Ehren is the author of various self-learning books on International Business Communication and Financial Services.

Power your Life